



SACES  
2014 AWARDS PROGRAM

Nomination Packet

## SACES Awards 2014

“Gratitude is the memory of the heart”

-Jean Baptiste Massieu

### SACES INDIVIDUAL ACHIEVEMENT AWARDS

#### ○ ***OUTSTANDING TEACHING AWARD***

The SACES Outstanding Teaching Award is intended to acknowledge individual educators for teaching that rises above and beyond regular teaching expectations, and involves a sustained performance of excellence in at least two different course preparations. The nominee’s teaching should reach beyond the educator’s personal realm or classroom. Examples of reaching beyond their own classroom could include presenting or publishing about teaching, authoring or contributing to texts, or collaboration in instructional development with faculty and graduate students, increasing communication and collaboration within the university and/or local communities.

Nomination packet:

1. Letter of nomination (maximum 4 pages): The letter should come from one or two students whom the nominee has taught within the past five years, and can also include quotes from other students and colleagues. The letter should include specifics wherever possible, and reflect both courses for which the educator is being nominated. Please focus the letter on a variety of ways in which teaching can be considered excellent. Examples could include (in no particular order of importance, and a nominee need not have all these qualities): development of an innovative pedagogical approach or teaching style; ability to motivate students; promotion of a diverse range of ideas and of a climate that supports and respects the open expression of opinions and questions; responsiveness to the needs of a diverse student body and clientele; intentionality and effectiveness in using course design that reflects best practices; and/or any additional evidence of the nominee’s remarkable achievements in teaching. If the teaching load and class size might impact an evaluation of the nominee, please include any pertinent information.
2. A statement of teaching philosophy (2 pages maximum) authored by the nominee. (Many faculty members have this for their portfolio, so could be obtained without the person knowing that it is for a nomination if you want it to be a surprise.)
3. Nominee’s curriculum vitae. Nominator: please edit the vita to a (maximum) 3 page document that highlights the teaching involvement of the nominee, and title it EDITED VITA. Submit both the full vita and the edited vita.
4. The nominee developed syllabus for one of the Counselor Education courses identified as exemplary in the nomination letters.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate “SACES Teaching nomination” in subject line.

***SACES Call for Awards 2014***

○ ***LOCKE-PAISLEY OUTSTANDING MENTORING AWARD***

The Locke-Paisley Outstanding Mentoring award is to acknowledge individual educators from the SACES region whose mentorship impacts students and colleagues in extensive ways. Such efforts often go unnoticed – but not unappreciated. The award is based on the experiences and successes of the nominee’s mentees, not the mentor’s personal career achievements. As such, the nomination should focus on the positive influence the mentor has had on a series of students and/or colleagues as they are developing their careers. For the purpose of this award, mentoring is defined as the process of guiding, supporting, and promoting the education and career development of others.

Nomination package:

1. Letter of nomination (maximum 4 pages). The letter should be authored by one mentee of the nominee, with inclusion of direct quotes from other mentees encouraged. The nominator should be actively involved in research, teaching, mentoring, or other leadership activities as an example of the mentor’s impact. Include specifics wherever possible and summarize the nominee’s impact on the education / careers of the mentees. Comments from other mentees should provide additional first-hand account of the nominee’s influence. Academic, clinical, and educational achievements on the part of the mentee will all be considered important. Please focus on a variety of ways in which the nominee’s mentoring can be considered excellent. Examples could include (in no particular order of importance, and a nominee need not have all these qualities): professional guidance; role-modeling; a list of the mentor’s graduates and what they have accomplished in their professional development; development of talents (research skills, teaching ability, presentations, writing, preparation of grant and fellowship applications, etc.); appropriately nurturing and supporting mentees from underrepresented groups; nurturing self sufficiency and encouraging feedback; maintaining and communicating the highest ethical standards.
2. Student nominees: Letter (2 pages maximum) from one colleague or department chair that may be able to include mentoring achievements that have spanned many years, beyond the experience of the nominating mentee  
OR Colleague nominees: Letter (2 pages maximum) from one student who has been mentored by the nominee.
3. The nominee’s curriculum vitae. Nominator: please edit the vita to a (maximum) three page document that highlights the mentoring involvement of the nominee, and title it EDITED VITA. Submit both the full vita and the edited vita.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate “SACES Mentoring nomination” in subject line.

○ ***OUTSTANDING PROGRAM CLINICAL SUPERVISOR AWARD***

The SACES Outstanding Program Clinical Supervisor award is to acknowledge individual educators who demonstrate efforts towards extending and strengthening counseling services to recipients, establishing standards for service delivery systems, improving the quality of services

delivered, developing and implementing in-service programs which improve counselor skills and knowledge, developing and implementing assessment and evaluation of counselor competence and program implementation. The nominee might be assigned full or part time as the clinical supervisor of a counseling instruction environment that serves as a developmental site for counseling students. This award is aimed at acknowledging the individual, triadic, and/or group clinical supervision role, so the nominee should have more than an administrative role in the counseling instruction environment used by the program.

The nomination package:

1. Nomination letter (4 pages maximum): The letter should describe the successful process and results of the nominee's supervision in the areas described above. The nominator should include specific examples as much as possible, and is encouraged to include direct quotes from other students and professionals.
2. Nominee's curriculum vita.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate "SACES Supervisor nomination" in subject line.

○ ***OUTSTANDING TENURED COUNSELOR EDUCATOR AWARD***

The SACES Outstanding Tenured Counselor Educator award is to acknowledge individual educators who have established an ongoing, career commitment to Counselor Education in the role of a faculty member. The nominee should be exemplary in all areas of academic responsibilities: research, service and teaching. Expectations vary by university, but a career commitment would be indicated by exceeding university requirements. The nominee should have a consistent, productive record of publications and professional presentations; a record of substantive involvement and leadership in professional service; and a steady reputation for positive teaching evaluations and beneficial advising.

The nomination packet:

1. Letter of nomination (maximum 4 pages). Nominator should highlight the areas of excellence achieved by the nominee throughout the nominee's career.
2. Nominee's curriculum vita
3. Letter of support (maximum 2 pages) authored by a current colleague (can be the same author as the letter of nomination) and signed by all of the current faculty members in the nominee's program indicating support for an exemplary performance award.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate "SACES Tenured nomination" in subject line.

○ ***OUTSTANDING PRE-TENURE COUNSELOR EDUCATOR AWARD***

The SACES Outstanding Pre-tenure Counselor Educator award is to acknowledge individual faculty members who are showing exceptional progress in the early stages of their academic career. The award is based on activities in all areas of an academic position: research, teaching, and service. The nominee must have a productive track record of research and publications and a developed research agenda that promises to develop our knowledge of counseling. The nominee should also be actively involved in service to the counseling profession, preferably with leadership positions. Because SACES has a separate Teaching award, the evaluation of teaching is not as critical in this award, but the nominee should also show a solid performance of teaching counseling / human services courses.

Nomination package:

1. Letter of nomination (maximum 4 pages). Nominator should highlight the areas of excellence achieved by the nominee, focusing on the years that the nominee has been in a tenure-track position, and including other aspects of background as appropriate.
2. Nominee's curriculum vita
3. Letter of support (maximum 2 pages) from senior colleague, preferably the program coordinator or department chair indicating support for an exemplary performance award.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate "SACES Pre-Tenure nomination" in subject line.

○ ***OUTSTANDING GRADUATE STUDENT – DOCTORAL LEVEL AWARD***

The SACES Outstanding Graduate student at the Doctoral level award is to acknowledge doctoral students who exceed the already typically high demands of doctoral work. The nominee must be involved in scholarship beyond the dissertation, and exceed in other expectations as well. Additional areas of excellence can include teaching, supervision, clinical work, service, leadership and advocacy. The nominee must be registered as a doctoral student (not graduated) as of the first day of the SACES or ACES conference.

The nomination package:

1. Nomination letter (4 pages maximum): The letter should include information about the exemplary performance of the doctoral student, and include specifics and examples whenever

possible. To describe the involvement in scholarship, please include information about the role the nominee served if a research team is involved. Examples of other areas of excellence could include (in no particular order of importance, and a nominee need not have all these qualities): showing initiative in program development; creating innovative teaching strategies; developing supervision strategies involving challenging developmental issues; providing leadership both within the program and in the professional arena; advocating for and providing support for disadvantaged students / clients.

2. Nominee's curriculum vita
3. IF the nominator is not the student's major advisor or dissertation chair, include a letter (2 pages maximum) authored by the advisor / chair indicating support for an exemplary performance award.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate "SACES Doctoral Student nomination" in subject line.

○ ***OUTSTANDING GRADUATE STUDENT – MASTER'S LEVEL AWARD***

The SACES Outstanding Graduate student at the Master's level award is to acknowledge master's students who exceed the demands of the master's program. The nominee should show exceptional promise for a productive career in counseling through early evidence of ability and commitment to serving clients and developing a professional identity.

The nomination package:

1. Nomination letter (4 pages maximum): The letter should include information about the exemplary performance of the master's student, and include specifics and examples whenever possible. Include appropriate information about course performance, but the focus should be on the activities that the student has participated in beyond the classroom. Examples of other areas of excellence could include (in no particular order of importance, and a nominee need not have all these qualities): showing initiative in program outreach efforts; creating innovative strategies for involving and integrating students in the community; seeking or creating opportunities to be involved in research; providing leadership both within the program and in the professional arena; advocating for and providing support for disadvantaged students / clients.
2. Nominee's curriculum vita
3. IF the nominator is not the student's major advisor, include a letter (2 pages maximum) authored by the advisor indicating support for an exemplary performance award.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate "SACES Master's Student nomination" in subject line.

### **SACES OUTSTANDING PROGRAM AWARDS**

- ***OUTSTANDING MASTER’S COUNSELOR EDUCATION PROGRAM***

The Outstanding Master’s Counselor Education Program is designed to acknowledge programs that educate Master’s level students. Programs nominated for this award should demonstrate outstanding pre-service and in-service training in areas such as: professional identity, ethics, assessment, group work, counseling relationships and process, career development, counseling supervision, practicum and internship, evaluation and training methods, human growth and development, and counseling socially and culturally diverse populations.

The nomination package:

- 1) Nomination letter (maximum 4 pages): The letter should highlight the distinctive practices within the program that make it an outstanding program, including at least two of the areas listed above.
- 2) Links (maximum 6) to important supportive web-site pages that provide information about the program.
- 3) Additional material (maximum 10 pages) that highlight the accomplishments or uniqueness of the program and the master’s students.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate “SACES Master’s Program nomination” in subject line.

- ***OUTSTANDING DOCTORAL COUNSELOR EDUCATION AND SUPERVISION PROGRAM***

The Outstanding Doctoral Counselor Education Program is designed to acknowledge programs that educate Doctoral level students. Programs nominated for this award should demonstrate outstanding pre-service and in-service training in areas such as: professional identity, ethics, assessment, group work, counseling relationships and process, career development, counseling supervision, practicum and internship, research, evaluation and training methods, human growth and development, and counseling socially and culturally diverse populations.

The nomination package:

- 1) Nomination letter (maximum 4 pages): The letter should highlight the distinctive practices within the program that make it an outstanding program, including at least two of the areas listed above.
- 2) Links (maximum 6) to important supportive web-site pages that provide information about the program.
- 3) Additional material (maximum 10 pages) that highlight the accomplishments or uniqueness of the program and the doctoral students.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2014. Please indicate "SACES Doctoral Program nomination" in subject line.

### SACES OUTSTANDING STATE AWARDS

The Outstanding State SACES Award is designed to acknowledge a demonstration of consistent membership or a substantial percentage increase in membership within the last year, and evidence of service to members (i.e. newsletters, conferences, workshops).

The nomination package:

- 1) Nomination letter (maximum 4 pages): The letter should highlight the distinctive practices and programs within the state association that make it outstanding.
- 2) One page indicating the membership numbers for at least two years.
- 3) Additional material (maximum of 10 pages) that exemplify service to members either directly, through advocacy, or through collaborations with other associations.

Please prepare the packet in one PDF file for submission, and place the items in the order listed here. Send completed packet to: Jeff Moe at [jmoe@odu.edu](mailto:jmoe@odu.edu). Deadline is July 18, 2015. Please indicate "SACES State nomination" in subject line.